



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all C for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

May 1, 2017 to June 30, 2017

			Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses	
			A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV- Fuel for College Vehicle		<u>Meal Recipient Codes</u> S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			PA – Private Accommodations		Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Travel Code/ Expense Amount	Recipient Code(s) (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
Gayle Desmeules											
May 4 2017	Lac La Biche	HR Ad Hoc Committee Meeting.	PVM	\$137.08	S		\$19			Stipend for travel	\$50
May 11, 2017	Lac La Biche	Regular Board Meeting. VCed into the meeting								Electronic Device	\$50
May 25, 2017	Lac La Biche	Special Board Meeting.	PVM	\$137.08						Stipend for travel	\$50
June 8, 2017	Lac La Biche	Regular Board Meeting. VCed into the meeting								Electronic Device	\$50
June 20, 2017	Lac La Biche	HR Ad Hoc Committee Meeting.	PVM	\$137.08	S		\$19			Stipend for travel	\$50
Roy Ripkens											
May 1, 2017	Cold Lake	Ministers Announcement and Board Chair Interviews	PVM	\$48.76	S		\$19			Stipend for travel	\$50
Mar 4, 2017	Lac La Biche	HR Ad Hoc Committee Meeting.	PVM	\$119.60						Stipend for travel	\$50
May 11, 2017	Lac La Biche from Edmonton	Regular Board Meeting.	PVM	\$200.10						Stipend for travel Electronic Device	\$50 \$50
May 23, 2017	Edmonton	Meeting with OAG	PVM	\$234.60						Stipend for travel	\$50
May 25, 2017	Lac La Biche	Special Board Meeting	PVM	\$119.60						Stipend for travel	\$50
June 1,	Lac La Biche	Follow up with Deputy Chairs regarding Special	PVM	\$119.60						Stipend for travel	\$50

2017		Board Meeting									
June 2, 2017	Lac La Biche	Convocation 2017	PVM	\$119.60						Stipend for travel	\$50
June 8, 2017	Lac La Biche	Regular Board Meeting.	PVM	\$119.60						Stipend for travel Electronic Devise	\$50 \$50
June 16, 2017	Edmonton	Water/Waste Water Project Strategic Visioning Meeting	PVM	\$234.60	S		\$9		\$35	Stipend for travel	\$50
June 20, 2017	Lac La Biche	HR Ad Hoc Committee Meeting.	PVM	\$119.60	S		\$19			Stipend for travel	\$50
June 28, 2017	Lac La Biche	HR Ad Hoc Committee Meeting.	PVM	\$119.60						Stipend for travel	\$50
June 29, 2017	Edmonton	Minister’s meeting with Board Chairs	PVM	\$234.60	S		\$19		\$35	Stipend for travel	\$50

Stan Delorme											
May 11, 2017	Lac La Biche	Regular Board Meeting.	PVM	\$43.24						Stipend for travel	\$50
May 12, 2017	Boyle	Boyle Community Advisory Meeting.	PVM	\$32.20						Stipend for travel	\$50
May 25, 2017	Lac La Biche	Special Board Meeting	PVM	\$43.24						Stipend for travel	\$50
June 8, 2017	Lac La Biche	Regular Board Meeting	PVM	\$43.24						Stipend for travel	\$50

Noble Brennan											
May 25, 2017	Lac La Biche	Special Board Meeting.	PVM	\$138.00						Stipend for travel	\$50
June 8, 2017	Lac La Biche	Regular Board Meeting	PVM	\$138.00						Stipend for travel	\$50

Darren Pratch											
May 11, 2017	Lac La Biche	Regular Board Meeting	PVM	\$115.00						Stipend for travel	\$50
May 25, 2017	Lac La Biche	Special Board Meeting.	CV	\$51.08						Vehicle Wash	\$7
June 8, 2017	Lac La Biche	Regular Board Meeting	CV	\$49.57							

Michelle, Wright											
May 4, 2017	Lac La Biche	HR Ad Hoc Committee Meeting.	PVM	\$73.60							
May 11, 2017	Lac La Biche	Regular Board Meeting	PVM	\$73.60							
June 1, 2017	Lac La Biche	Follow up with Deputy Chairs regarding Special Board Meeting	PVM	\$46.00							
June 8, 2017	Lac La Biche	Regular Board Meeting	PVM	\$46.00							
June 20, 2017	Lac La Biche	HR Ad Hoc Committee Meeting.	PVM	\$46.00							
Elizabeth Munroe											
May 11, 2017	Lac La Biche	Regular Board Meeting	PVM	\$53.56						Stipend for travel	\$50
May 25, 2017	Lac La Biche	Special Board Meeting	PVM	\$53.36						Stipend for travel	\$50
June 8, 2017	Lac La Biche	Regular Board Meeting	PVM	\$53.36						Stipend for travel	\$50
D. E. (Ted) Langford											
May 12, 2017	Boyle	Boyle Community Advisory Meeting.	PVM	\$69.00						Stipend for travel	\$50
James Jackson											
May 11, 2017	Lac La Biche	Regular Board Meeting.	PVM	\$73.60						Stipend for travel	\$50
May 25, 2017	Lac La Biche	Special Board meeting	PVM	\$73.60						Stipend for travel	\$50
Stan Delorme											
May 11, 2017	Lac La Biche	Regular Board Meeting.	PVM	\$43.24						Stipend for travel	\$50
May 12, 2017	Boyle	Boyle Community Advisory Meeting.	PVM	\$32.20						Stipend for travel	\$50
Lyla Allan											
May 25, 2017		Special Board Meeting (VCed into meeting from Cold Lake)			S	\$24.50					